



Ministry of Labour

e - Forms User Manual (Labour Card / Work Permit fine)

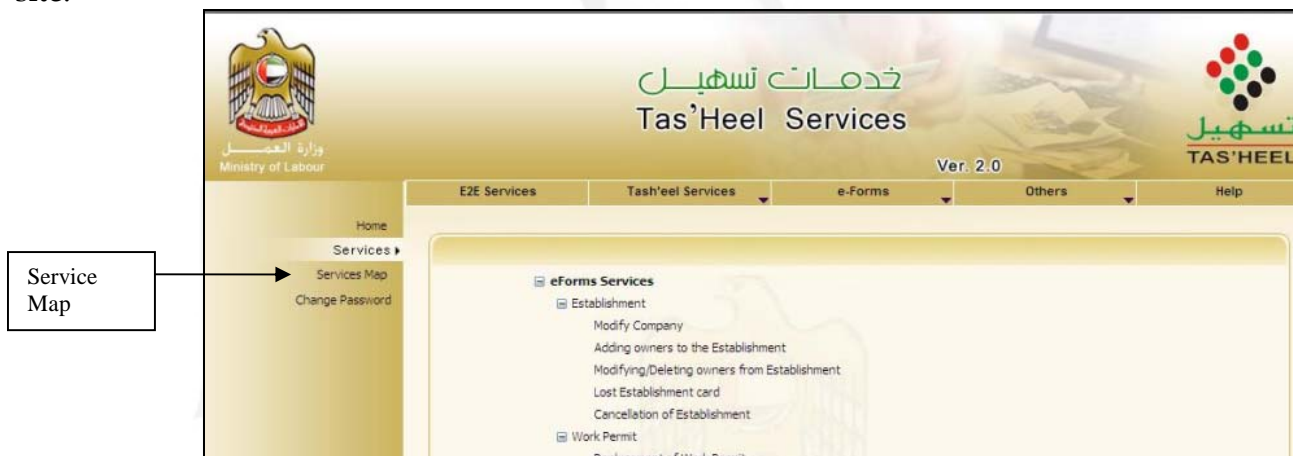
Navigation to Eforms

User can access eforms in 2 ways

- Service Map
- Eforms Menu Bar

Service Map

A Service map is a link through which user can easily access list of eforms organized in hierarchical order in tree view format. This helps users to quickly find desired form on the site.



Eg. If a user needs to type a Modify Company form then he / she should click on Establishment and then click on Modify Company.

Eforms Menu Bar

User can access the eforms through Eform Menu bar at the top of the page. These forms are organized in hierarchical order in menu format. This helps users to quickly find desired form on the site.



Eg. If a user needs to type a Sponsorship Cancellation form then he / she should click on eform menu bar , then select cancellation and then choose Sponsorship Cancellation.

Labour Card / Work Permit fine

Introduction

Card fine service is use to enable companies to pay labour card / work permit fines at Ministry of Labour

Functional Description

- Click on "Labour card / work permit fine".



- Enter company code , labour card / work permit number for which fine has to be paid and press "GO".

The image shows a screenshot of a web application's 'Company Information' form. The form has two input fields: 'Company Code' with the value '1234' and 'Card No.' with the value '12345667'. There is a 'Go' button to the right of the 'Card No.' field.

- On clicking "GO" a form is displayed with fine information.

Card Fines							
Company Information							
Company Number	647714	2-B	License No	1147529	Expiry Date	06/07/2011	
Company Name	S.K.WAWASAN SDN. BHD. - ABU DHABI						
PO Box	128416	Emirate	Abu Dhabi	Labour Office	Abu Dhabi		
Employee Information							
Card Number	44955936	Card Type	Work Permit	Issue Date	28/11/2010	Expiry Date	27/05/2011
Person Name	MOHAMAD MASKUR						
Passport Number	AM 631141	Expiry Date	12/03/2012	Nationality	INDONESIA		
Entry Date *	05/06/2011		12				
Contact Information							
Person Name (English) *	RAFI		Person Name (Arabic) *	قشبة			
ID Number *	A12346		ID Type *	PASSPORT			
Mobile No. *	0501111111						
			Calculate Fine		Close		

Entry date required for work permit fine only.

Fine calculator

- Employee's date of entry within UAE is required in case of work permit fine only.
- Enter contact information of the person to be contacted for further reference.
- Contact mobile numbers should always start with 050 OR 055 OR 056 and should be 10 digits.
- On clicking on calculate fine, system will calculate fine.

Pay fine	Close
You have to pay fine amount of 3000 dirhams	

- Click on Pay Fine to pay fine on the card.




Company Information					
Company No. / رقم المنشأة	235444	2-A	License No. / رقم رخصة	233642	Expiry Date / تاريخ انتهاء
Company Name / اسم المنشأة	GLOBAL INFORMATION TECHNOLOGY L.L.C / الشركة العالمية لتكنولوجيا المعلومات ذ.م.ك				
PoBox / صندوق البريد	7982	Emirate / الإمارة	Dubai / دبي	Labour Office / مكتب العمل	Dubai / دبي
Payment Details					
Transaction Id / رقم المعاملة	MB110101842AE				
Eservice Details					
Service Description / وصف الخدمة	Service Amount / مبلغ الخدمة	Service Quantity / عدد الخدمات			
G1 test payment	1	1			
G1 test payment					
testing	2	1			
Testing					
Amount to be Paid / المبلغ المطلوب دفعه	3				
Payment Method					
Payment Type / نوع الدفع	G1 Online				
<input type="button" value="Submit / إرسال"/>					

- Select the mode / method you want to pay with.
- Federal fee is paid through Ministry of Finance gateway.
- Typing fee is paid through CBD gateway.
- On completion of payment you will receive a receipt which needs to be given to the customer.

United Arab Emirates
Ministry of Labour
Company Fines
Transaction No : - MB112635577AE



دولة الإمارات العربية المتحدة
وزارة العمل - قطاع العمل
غرامات المنشأة



بيانات المنشأة					
رقم المنشأة	85853	رقم الرخصة	8648	تاريخ انتهاء الرخصة	07/07/2011
إسم المنشأة	.KHAIBER STEEL WORKSHOP				
صندوق البريد	8512	الإمارة	عجمان	مكتب العمل	عجمان
غرامات المنشأة					
رقم المرجع	15830	رقم البطاقة	15830	مبلغ الغرامة	100
بيانات مقدم الطلب					
اسم مقدم الطلب	بيمينييل	رقم الهوية	dfgsdfg	نوع الهوية	بطاقة العمل
الهاتف المحمول	0505050505				

Receipt